

EVENT & VENUE

AHF 2021 Conference
 August 23 - 25, 2021
 Omni Dallas Hotel
 Dallas Ballroom
 Dallas, TX

IMPORTANT DATES

Friday, July 23, 2021	ADVANCE SHIPMENT RECEIVING First day warehouse will begin receiving advance shipments without surcharges.
Monday, July 26, 2021	ADVANCE ORDER DISCOUNT DEADLINE All orders must be received with payment in full by this date to receive discounted pricing.
Monday, August 2, 2021	ADVANCE ORDER DEADLINE - RENTAL EXHIBITS & CUSTOM TABLE THROWS All orders must be received with payment in full by this date to guarantee production of the order for the show. These items will not be available to order after the deadline date.
Tuesday, August 17, 2021	ADVANCE SHIPMENT DEADLINE Last day for advance shipments to arrive at warehouse without surcharges.

SCHEDULE

Monday, August 23, 2021	8:00am - 4:00pm	EXHIBITOR MOVE-IN
Tuesday, August 24, 2021	9:00am - 11:00am	
Tuesday, August 24, 2021	12:30pm - 4:00pm	MARKETPLACE HOURS
Tuesday, August 24, 2021	4:00pm - 6:00pm	EXHIBITOR MOVE-OUT
Wednesday, August 25, 2021	8:00am - 11:00am	
Wednesday, August 25, 2021	11:00am	OUTBOUND SHIPPING AGREEMENT DEADLINE All exhibitors must submit an outbound Material Handling Agreement to the Exhibitor Service Desk.
Wednesday, August 25, 2021	10:00am	CARRIER CHECK-IN DEADLINE
Wednesday, August 25, 2021	11:00am	RE-ROUTE DEADLINE Shipments not picked up by the exhibitor's carrier and/or remaining on the exhibit floor will be re-routed at this time.

COVID-19 RULES

Please review the COVID-19 Rules tab in the left toolbar for information regarding the safety requirements for the Marketplace Event.



BOOTH EQUIPMENT

EACH 10'X10' BOOTH PACKAGE WILL INCLUDE THE FOLLOWING ITEMS.

8'H Blue Backwall Drape
3'H Silver Siderail Drape
1 - 6' Blue Skirted Table
2 - Side Chairs
1 - Wastebasket
Standard Booth Identification Sign

* If you will be using a cooking device in your booth, a fire extinguisher is required.

CARPET

The Exhibit Hall is carpeted.



MATERIAL HANDLING

It is recommended to ship all exhibit materials to the advanced warehouse. Shipping to the warehouse will ensure that materials are in the booth space for exhibitor set up. The warehouse deadline date has been extended for receiving to **Tuesday, August 17, 2021**. The standard warehouse material handling charge will be honored for all shipments received by this date. Any shipments sent directly to the facility will be required to be handled by Alliance Nationwide Exposition Company. The prevailing warehouse material handling rate plus a 20% minimum surcharge will be added to all direct shipments.

ADVANCE SHIPMENTS

Exhibiting Company Name/Booth #
AHF 2021 Conference
c/o Alliance Exposition / Old Dominion Freight
3225 Duncanville Rd
Dallas, TX 75236

OUTBOUND PICK UP ADDRESS

Exhibiting Company Name/Booth #
AHF 2021 Conference
c/o Alliance Exposition
Omni Dallas Hotel
Dallas Ballroom
555 S Lamar St
Dallas, TX 75202

Outbound shipments not consigned to Old Dominion Freight, the Official Show Carrier, require a pick-up to be scheduled in advance by the exhibiting company with its designated carrier of choice.

For outbound carrier pick up, please schedule your carrier to pick up from the above Outbound Pick Up address between the hours of **4:00pm and 6:00pm** on **Tuesday, August 24, 2021** and between the hours of **8:00am and 11:00am** on **Wednesday, August 25, 2021** only. Carrier check-in deadline is **10:00am** on **Wednesday, August 25, 2021**.

All exhibit materials must be removed from the exhibit hall by **11:00am** on **Wednesday, August 25, 2021**.

For assistance, please contact Exhibitor Services at 888.528.2011 or ExhibitorAssistance@alliance-exposition.com.