­**AHF Benchmarking Award of Excellence Submission 2024**

**Form Instructions:**

* *Complete the Submission Form below in its entirety.*
* *“Save As” the file name including the nominees name, ex. “AHF 2024 Benchmarking Submission Form\_First Name Last Name”.*
* *Upload this completed and saved file in the online submission form on the* [***AHF Conference Website***](https://ahfconference.org/2024-call-for-entries/)*.*

**Entry Requirements:**

* All entries must be submitted in a single Word document that does not exceed 4 pages
* Nominees must be an AHF member in good standing

**Evaluation Criteria**

* Consistent use of AHF Benchmarking EXPRESS™ over the past two years.
* Demonstrated improvement in key performance indicators (KPIs) using Benchmarking EXPRESS™ data.
* Effective use of Benchmarking EXPRESS™ data to improve facility operations.
* Active sharing of Benchmarking EXPRESS™ with administrators, staff, and others.

***Deadline for submission is March 31, 2024.***

**Benchmarking Award Submission Form**

**Nominator's Name:**

**Nominator's Facility/Company:**

**Nominator's Email Address:**

**Nominee's Name:**

**Nominee's Facility:**

**Nominee's Email Address:**

**Nominee's Preferred Phone Number:**

**Nominee's Facility Location:**

**Nominee's Facility Size/Bed Count:**

**All entries must answer *at least five* of the following questions:**

***Each questions answer should be 750 words or less and submitted in this Word Document. You may use photos to illustrate points.***

* How have you used Benchmarking EXPRESS™ to identify areas for improvement at your facility?
* What specific steps have you taken to improve your KPIs using Benchmarking EXPRESS™ data?
* How have you used Benchmarking EXPRESS™ to report on your progress to administrators and staff?
* Can you provide specific examples of how your facility has used Benchmarking EXPRESS™ data to improve patient care, safety, or efficiency?
* How have you shared Benchmarking EXPRESS™ with others in the healthcare industry?
* What challenges have you faced in using Benchmarking EXPRESS™?
* How have you overcome these challenges?
* What advice would you give to other healthcare facilities about using Benchmarking EXPRESS™ to improve their performance?
* What are your future plans for using Benchmarking EXPRESS™ to improve your facility?