**AHF Exemplary Leadership Award Submission 2024**

**Form Instructions:**

* *Complete the Submission Form below in its entirety.*
* *“Save As” the file name including the nominees name, ex. “AHF 2024 Exemplary Leadership Submission Form\_First Name Last Name”.*
* *Upload this completed and saved file in the online submission form on the* [***AHF Conference Website***](https://ahfconference.org/2024-call-for-entries/)*.*

**Entry Requirements:**

* All entries must be submitted in a single Word document that does not exceed 4 pages
* Nominees must be an AHF member in good standing

**Evaluation Criteria**

* Demonstrate scope and complexity of contributions
* Initiative and resourcefulness demonstrated
  + Obstacles overcome and AHF tools utilized
* Results achieved, contribution to AHF, to the employer and to the community
* Leadership skills role modeled including timeliness and applicability for others to follow
* Professional self-development and other professional contributions

***Deadline for submission is March 31, 2024.***

**Exemplary Leadership Award Submission Form**

**Nominator's Name:**

**Nominator's Facility/Company:**

**Nominator's Email Address:**

**Nominee's Name:**

**Nominee's Facility:**

**Nominee's Email Address:**

**Nominee's Preferred Phone Number:**

**Nominee's Facility Location:**

**Nominee's Facility Size/Bed Count:**

**All entries must answer *at least four* of the following questions, one from each criteria category:**

***Each questions answer should be 750 words or less and submitted in this Word Document. You may use photos to illustrate points.***

**Demonstrate scope and complexity of contributions through the following:**

**Initiative and resourcefulness demonstrated**

* Can you describe a specific project or task that you worked on that had a significant impact on your employer or the community?
* What were the challenges involved in this project, and how did you overcome them?
* What tools and resources did you use to complete this project? AHF tools?

**Results achieved, contribution to AHF, to the employer and to the community**

* Can you quantify the results of your contributions to your employer or the community?
* How did your work help to achieve AHF's goals?
* What impact did your work have on the lives of others?

**Leadership skills role modeled including timeliness and applicability for others to follow**

* Can you describe a time when you took on a leadership role in a project or team?
* How did you motivate and inspire others to achieve their goals?
* What leadership skills did you model for others?

**Professional self-development and other professional contributions**

* What have you done to develop your professional skills and knowledge?
* Have you made any other professional contributions outside of your work at AHF?
* How do you stay up-to-date on the latest trends in your field?